

**JUNE 30, 2004 MEETING**  
**374 HALL OF ADMINISTRATION**  
**MINUTES**

**Present**

**Commissioners**

Steven Afriat, President  
Renee Campbell, Vice President  
James Barger, Secretary  
Sylvia Robledo  
Diana Wood

**County Representatives**

Roberta Fesler, County Counsel  
Richard Townsend, County Counsel  
Joyce Aiello, County Counsel  
Jonathan Geller, County Counsel  
Steve Jimenez, Treasurer-Tax

**Commission Services Staff**

Steve Erickson  
Gabriel Alexander

**CALL TO ORDER**

President Afriat called the meeting to order at 9:02 a.m.

(Commissioner Barger left the meeting temporarily).

**MINUTES:**

**ACTION TAKEN: MINUTES of June 23, 2004 – Approved**

**Motion: Commissioner Wood, seconded by President Afriat**

**Ayes: President Afriat and Commissioner Wood**

**Abstain: Commissioner Robledo**

**Vote: Duly carried**

(Commissioner Barger re-joined the meeting).

**CONSENT CALENDAR CHARITABLE SOLICITATIONS**

Assistance League of Antelope Valley (2 Applications)  
808 W. Newgrove  
Lancaster, CA

Olive View – UCLA Medical Center Foundation  
14445 Olive View Dr.  
Sylmar, CA

**ACTION TAKEN: The Notice of Intention to Solicit Applications were approved.**

**Motion: Commissioner Wood, seconded by Commissioner Robledo**

**Vote: Unanimously carried**

**PART II OF PRESENTATION BY COUNTY COUNSEL AND TREASURER-TAX COLLECTOR**

(Vice President Campbell joined the meeting during the presentation).

County Counsel staff and Steve Jimenez, Treasurer-Tax, continued their presentation from June 9, 2004, an overview of the laws, rules and procedures governing business licenses in the County of Los Angeles. They reviewed the following topics in Sections IV-VII of their presentation booklet:

- IV. Other Departments, Their Roles and Responsibilities
- V. Public Hearings – Chapter 7.10
- VI. New Licenses
- VII. Renewals

County Counsel staff reviewed public hearing requirements, authorization, purposes, procedures and how decisions are made. Steve Jimenez reviewed the applications and department referral process for new licenses. They referred Commissioners to Section VII of the presentation booklet for information on license renewals.

**ACTION TAKEN:** The Commission continued Sections VIII – X of the County Counsel/TTC presentation to July 21, 2004

**Motion:** President Afriat, seconded by Commissioner Robledo

**Vote:** Unanimously carried

**COUNTY COUNSEL PRESENTATION ON BROWN ACT REQUIREMENTS**

Elizabeth Cortez, County Counsel, presented an overview of Brown Act requirements for Commission meetings. She reviewed various meeting and quorum requirements, agenda requirements, closed session requirements and rights of the public at meetings.

**PUBLIC COMMENT:** There was none.

**MATTERS NOT ON POSTED AGENDA (TO BE PRESENTED AND PLACED ON THE AGENDA FOR ACTION AT A FUTURE MEETING)**: The Commission referred an applicant's attorney's request for documents from a county department to County Counsel for review.

**COMMISSIONERS' COMMENTS:** There were none.

**ADJOURNMENT:** The Commission adjourned at 11:16 a.m.

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Steven Afriat  
President